Groups, businesses, organizations, clubs, etc. who use UAF facilities and property for events, programs or activities that include minors are required to certify that they have completed the following:

- Reviewed and will follow the University of Alaska Fairbanks Protection Of Minors (POM) Policy [https://www.uaf.edu/chancellor/initiatives-and-policies/policy/05.09.41.php]
- Completed a local, state, and nationwide criminal and sex offender background checks as described in the POM Policy for any persons considered authorized adults according to the definition in the POM Policy
- Trained all the adults that will be interacting with minors in the identification, prevention and reporting of the sexual abuse of minors; (UAF training is available, please contact person below)
- Ensured that no adults working with minors is convicted of a crime of violence, neglect, reckless endangerment, or abuse against a minor or vulnerable adult; are a registered sex offender; have been convicted of possession of child pornography.
- Adhere to the contractor’s written policies related to the supervision of minors. At a minimum the contractors supervision procedures should include: Minimum adult to minor ratios; How to supervise minors during overnight activities; A signed Code of Behavior; How to supervise minors during activities that are associated with water use, including, but not limited to pools, showers, bathing areas, swimming, etc.; How to supervise minors during transition times, including drop-off and pick-up; Mandatory reporting of incidents or allegations of sexual misconduct, (involving adults or minors) according to existing University procedures.

You will also need to attach a certificate of insurance to this form that includes coverage for claims and losses of abuse. If this is unavailable under a current insurance policy, it can be purchased at: https://www.alaska.edu/risksafety/insurance/index.php

For questions, please contact

Becca Whitman
Protection of Minors Manager
rwhitman@alaska.edu | 907-474-5487

This letter is to certify that all Authorized Adults and Caregivers associated with ____________________________ (see definitions in Protection of Minors Policy) have completed the aforementioned requirements prior to being permitted to participate in programs that include Minors. I further certify that ____________________________ has performed or reviewed background checks on all Authorized Adults/Caregivers and has not identified any negative results.

List of Authorized Adults and Caregivers (list can be attached) or filled in below: